

# Health and Safety General Statement of Policy

**Unidek Limited** believes that effective health and safety management contributes to its business performance, and the health and well being of its employees. As well as complying with the Health and Safety at Work Act 1974 the Northern Ireland Order 1978 and other Occupational Health & Safety Regulations, our aim is to lead to establish best practices and to use best-established methods of health and safety management within our industry and to further develop this through a process of continual improvement. To enable Compliance it is Unidek's intent to ensure that responsibilities for the management of health and safety on our premises are effectively assigned accepted and fulfilled within our organisational structure.

## **Unidek will so far as reasonably practicable ensure that:**

- Adequate resources are provided so proper provision can be made for the management of health and safety
- Risk assessments are carried out and periodically reviewed
- Systems of work are provided that are safe and without risks to health
- Arrangements are in place for the use, handling, storage and transport of articles and substances for use at work are safe and without risks to health
- All employees are provided with suitable and, sufficient information, instruction training and supervision as is necessary to secure their safety and health at work and that of others who may be affected by their actions
- Where appropriate health surveillance will be provided to employees
- The provision and maintenance of all plant, machinery and equipment is safe and without risk to health
- The working environment of all employees is safe and without risks to health and adequate provision is made regarding facilities and arrangements for their welfare at work
- The place of work is safe and that there is safe access and egress from the work place
- Monitoring activities are undertaken to maintain agreed standards
- Arrangements are in place to monitor the activity and safeguard the health and safety of all visitors including contractors and members of the general public who could be affected by our activities.

## **Individual Responsibilities**

It is the duty of all Directors, Managers and Supervisors to ensure that the Safety and Health Factors are fully taken into account when designing equipment and operating procedures. Managers and Supervisors are responsible for ensuring that employees understand our health and safety policy and any safety rules relating to their jobs and are fully trained and authorised to carry out their assigned tasks. Managers and Supervisors are also responsible for ensuring employees are made fully aware of any hazards in their work place.

## **It is the responsibility of all employees whilst at work:**

- To take reasonable care for the health and safety of themselves and others who may be affected by their acts or omissions
- Not to interfere with or misuse anything provided in the interest of health safety or welfare
- Report any breaches or shortcomings in health and safety to their manager or supervision
- To adhere to all safe systems of work and where applicable use the correct personal protective equipment as specified.

Employees who wilfully or by neglect, fail to observe our health and safety rules and regulations could render themselves to disciplinary action in serious cases.

Signed: ..... General Manager

Date: .....